



CLETS MISUSE INVESTIGATION REPORTING

Calendar Year _____

Regardless of whether your agency had any reported misuse, submit this form by February 1 of each year for the previous calendar year. Include the number of investigations performed related to CLETS misuse and include any disciplinary action taken, if applicable.

Agency Name _____

Address _____

Person Completing Form _____

Telephone Number _____ County _____

1. Total number of investigations performed related to CLETS misuse:

a. Pending _____ + b. Closed _____ = Total Performed _____
(1a + 1b = 2a + 2b + 2c)

2. Of the total number of investigations performed, how many originated from:

a. Private citizen complaints _____
b. Internal within your department _____
c. From another agency _____

3. Number of each type of action taken on misuse violations:

a. No action taken _____
b. Administrative action:
 Counsel _____ Reprimand _____ Suspension _____
 Resignation _____ Termination _____ Other _____
c. Criminal complaints filed:
 Infraction _____ Misdemeanor _____ Felony _____
d. Number of convictions from criminal complaints filed:
 Infraction _____ Misdemeanor _____ Felony _____
 Unknown _____

4. Total misuse violations found from investigations:

(3a + 3b + 3c + 3d)